

Town Board Meeting Minutes
Town of Polk Town Hall
3680 State HWY 60

TUESDAY - JUNE 8, 2010 - 7:30 p.m.

1. **Call meeting to Order.** The meeting was called to order at 7:30 p.m.

A. Pledge of Allegiance.

B. Roll Call. Members present: Chairman Albert Schulteis, Supervisor Harold Groth, Supervisor Theodore Merten, Treasurer Shirley Kissinger, and Town Clerk Marlyss Thiel.

C. Verification of Public Notice. Notice was sent to the West Bend News, Hartford Times Press, WBKV/WTKM, Milwaukee Journal Sentinel, posted on the Town website, and bulleting boards located at Highway View School and Cedar Lake Hills subdivision.

D. Approval of Minutes:

- **May 10, 2010 at 1:30 p.m. - Special Town Board.** Supervisor Merten moved to approve the Minutes of May 10, 2010 at 1:30 p.m. Supervisor Groth seconded the motion. All voted aye.

- **May 10, 2010 at 2:00 p.m. - Board of Review.** Supervisor Groth moved to approve the Minutes of May 10, 2010 at 2:00 p.m. Supervisor Merten seconded the motion. All voted aye.

- **May 11, 2010 at 7:30 a.m. - Town Board.** Supervisor Groth moved to approve the Minutes of May 11, 2010 at 7:30 p.m. Supervisor Merten seconded the motion. All voted aye.

- **June 1, 2010 at 7:30 p.m. - Special Town Board.** Supervisor Merten moved to approve the Minutes of June 1, 2010 at 7:30 p.m. Supervisor Groth seconded the motion. All voted aye.

E. Public Comments (15 minutes). No comments made.

2. **Unfinished Business: Review/Action.**

A. Ordinance No: 10- 08 Burning Permit Regulations - 5.11 of Town Code. The biggest concern is for residents to make sure they call the Sheriff's department before they burn. Changes to be made: deleting the five dollar fee for permits since we do not have a charge at present; keeping permit valid for 4 weeks; adding a stipulation for property owners of twenty acres not requiring a burning permit; and changing distance from 15 feet to 50 feet from structures. Supervisor Groth moved to approve Ordinance No: 10-08 Burning Permit Regulations -5.11 of Town Code as corrected. Supervisor Merten seconded the motion. All voted aye.

B. Revision of Burning Permit Application. Form will be changed to comply with new ordinance.

3. **New Business: Review/Action.**

A. Liquor & Fermented Malt Beverage License Applications (see attached list). Supervisor Merten moved to approve Liquor Licenses as listed. Supervisor Groth seconded the motion. All voted aye.

B. Operator /Bartender License Applications (see attached list). Supervisor Merten moved to approve Operator/Bartender Licenses as listed. Supervisor Groth seconded the motion. All voted aye.

C. Cigarette and Soda License Applications (see attached list). Supervisor Merten moved to approve Cigarette and Soda Licenses as listed. Supervisor Groth seconded the motion. All voted aye.

D. Ordinance No: 10-09 Campfires and Bon Fires. Supervisor Groth moved to approve Ordinance No:10-09 Campfires and Bon Fires as corrected. Supervisor Merten seconded the motion. All voted aye.

E. Petition to Amend Zoning Ordinance 6.02 (5) of Title X of the Municipal Code of the Town of Polk - Accessory Uses and Detached Accessory Structures. Changes to be made: 10.1 acres should be changed to “over 10.0 acres”. Supervisor Merten moved to approve the petition to Amend Zoning Ordinance 6.02 (5) of Title X of the Municipal Code of the Town of Polk -Accessory Uses and Detached Accessory Structures. Supervisor Groth seconded the motion. All voted aye.

F. Refund \$300.00 to Matthew & Cindy Gueller, 2601 Countryside Lane, Richfield - Zoning Appeals Application Fee. Supervisor Merten moved to reimburse Matthew and Cindy Gueller, 2601 Countryside Lane, Richfield for \$300.00 Zoning Appeals Application fee. Supervisor Groth seconded the motion. All voted aye.

G. Fireworks Permit Request - Washington County Fair Park for July 20, 2010 event. Supervisor Merten moved to approve a Fireworks Permit for Washington County Fair Park for their July 20, 2010 event. Supervisor Groth seconded the motion. All voted aye.

H. Ordinance No: 10-07 Rezoning William & Rosie Loser property, Tax Key # T9-0720-00B, 3685 Mayfield Road, Jackson, from A-1 Agricultural District to B-1 Business District. Supervisor Merten moved to approve Ordinance No: 10-07 Rezoning William & Rosie Loser property, Tax Key # T9-0720-00B, 3685 Mayfield Road, Jackson, from A-1 Agricultural District to B-1 Business District with restrictions stipulated in the Planning Commission minutes of June 1, 2010. Supervisor Groth seconded the motion. All voted aye.

I. TRIP (Town Road Improvement Program) Bids. The Bid Road Work Notice was published May 13th and May 20th of 2010 in the West Bend Daily News, posted on 3 bulletin boards in the Town of Polk, and on the Town’s Website. Bids were accepted on the installation of hot mix asphalt on approximately 1200 feet on Pioneer Road. This project is a TRIP program. All bidding must be compliant to prevailing wage laws. Three bids were received (from Stark Asphalt, Payne & Dolan, and Wolf Paving) and opened by Clerk Thiel. Supervisor Groth moved to have the TRIP program bids discussion and contract award at a Special Town Board meeting to be held June 10, 2010 at 10:30 a.m. Supervisor Merten seconded the motion. All voted aye.

J. Resolution No: 10-04 Opposing the Roundabout Alternative at the Intersection of STH 60, CTH C, and Hillside Road. Supervisor Merten moved to pass Resolution No: 10-04 Opposing the Roundabout Alternative at the Intersection of STH 60, CTH C, and Hillside Road. Supervisor Groth seconded the motion. Vote: 3 ayes, 0 nays on a voice vote. Resolution passed.

4. Other Business: Review/Action.

A. Chairman’s Report. The Wisconsin Department of Transportation will be holding a meeting for Local Officials on Tuesday, June 15, 2010 at 1:00 p.m. at the Town of Polk Town Hall. This is a meeting for local officials only and is to review the information that will be presented at the Public Information meeting scheduled for June 29, 2010. On June 29th, the meeting is in an Open House format, to be held at the Town of Polk Town Hall from 4:00 p.m. - 7:00 p.m. where residents can come and ask questions.

B. Correspondence. None.

C. Town of Polk Road Report. We are getting quotes for our portion of Sherman Road west of STH 41. This road is on the boundary line, so Slinger will be sharing repair costs.

There are some rough roads in the Town that will need attention. We will soon advertise for bids on the Newburg subdivision road repairs. The Town has money set-aside for this project.

5. Committee Reports.

A. Treasurer's Report.

Supervisor Groth moved to approve the Treasurer's Report as presented. Supervisor Merten seconded the motion. All voted aye.

B. Review of Revenue & Expenditures.

Supervisor Merten moved to approve the Revenue & Expenditures Report as presented. Supervisor Groth seconded the motion. All voted aye.

C. Approval of Checks and Payroll.

Supervisor Groth moved to approve the Checks and Payroll as presented. Supervisor Merten seconded the motion. All voted aye.

D. Building Department Report. No report.

6. Adjourn.

Supervisor Merten moved to adjourn. Supervisor Groth seconded the motion. All voted aye. Meeting adjourned at 8:20 p.m.

Respectfully Submitted,

Marlyss K. Thiel, Town Clerk